

COURSE NAME: NATIONAL CERTIFICATE III IN RETAIL SERVICE

INTRODUCTION: The holders of this qualification will be will be competent to work in the local Retail Industry as a qualified Sales Assistants. The level two qualification presented here will facilitate personnel to become effectively competent for the contemporary tasks to be performed by a Sales Assistant in the retail outlets. Similarly, the competency units are mapped in such a way to fulfill the knowledge and skills requirements of the 'Sales Assistant' occupation within the local Retail Industry.

CODE: SOC03SQ3L314

MNQF: Level 3

DURATION: 4 Months

COURSE FEE: 9,500/- MRF

Registration Fee: 500 MRF

Assessment Fee: 1,000/- MRF

MODE: Face to Face

ENTRY CRITERIA: Successful Completion of Higher Secondary Education

INTAKE: January / July

MODULES:

- Apply safe working practices
- Apply effective work discipline in a retail environment
- Communicate in the retail environment
- Organise and maintain work areas
- Apply basic computing skills
- Apply basic mathematical skills
- Maintain security within the retail outlets
- Undertake financial transactions
- Apply basic salesmanship skills
- Perform stock control procedures
- Assist with marketing in a retail environment
- Merchandise and display of goods
- Create customer relationship a retail environment