

**COURSE NAME: NATIONAL CERTIFICATE III IN CASHIER**

**INTRODUCTION:** The holders of this qualification will be competent to work in the local businesses as a Cashier Assistants or a cashier. The level three qualification presented here will facilitate personnel ready for handling cashier related tasks to be performed in small business and retail outlets. Similarly, the competency units are mapped in such a way to fulfill the knowledge and skills requirements of the “Cashier Assistant” or a ‘Cashier’ occupation within the local business.

**CODE:** SOC13SQ1L317

**MNQF:** Level 3

**DURATION:** 4 Months

**COURSE FEE:** 9,500/- MRF

Registration Fee: 500 MRF

Assessment Fee: 1,000/- MRF

**MODE:** Face to Face

**ENTRY CRITERIA:** Successful Completion of Higher Secondary Education

**INTAKE:** January / July

**MODULES:**

- Apply safe working practices
- Apply effective work discipline in a retail environment
- Communicate in the retail environment
- Organize and maintain work areas
- Apply basic mathematical skills
- Apply basic computing skills
- Maintain security within retail outlet
- Undertake financial transactions
- Perform stock control procedures
- Payment Methods
- Introduction to GST
- Basic book keeping skills